

Minutes of the October 4, 2007 Stewardship Commission Meeting

Attendees: Fr. Michael Bova Conti, Deacon John Nicholson, Julie Gibowicz, Elisa Riedl, Mark Nevils, Ursula Lyons, Jim McCarthy

Electronic Fund Transfer (EFT): After reviewing several alternative methods used within the Archdiocese, ParishPay appears to be the preferred solution. It is understood that the introduction of the program should be done with an overall Stewardship message encouraging the treasure component and increasing offertory contributions. Fr. Bova Conti will draft a Pastor Letter introducing the program. Attached is an example of such a letter used at St. Patrick's, Lawrence:

http://www.saintpatrickparish.com/html/parish_pay.html

Ministry Directory: Deacon John has forwarded the updated file to each of us. We should Open the file, Save it using a filename which includes our initials or names. Under the Tools menu, make sure Track Changes is enabled. In Office 2007, this is in the Review menu rather than Tools.

- ❖ If possible, try to get comments/edits back to Deacon John by Oct 12. John will then have editorial license to accept/reject our edits.
- ❖ Our next Ministry Directory meeting will be Monday, Oct 22, at 7:30, for those who can make it.

In addition to the edits, we also need to plan how the following items will tie into the Directory:

- Pastor Letter
- Discernment Guide brochure
- Discernment matrix circle chart
- Timeframe matrix

Review by Ministry Leaders. Once our edits are complete, we will use the ministry liaison process to obtain final approvals for the content.

Ministry Fair: Targeted for weekend of March 8 & 9. What overall theme do we want to use? Do we want to tie into the overall theme of the Bicentennial anniversary of the Archdiocese of Boston? We need to develop a project timetable leading up to the March weekend.

- ❖ Issue a "save the date" notice to ministry leaders, asking them to start thinking about how they would like their table/exhibit to be displayed.

Other items:

- Archdiocese of Boston Pastoral Council: Fr. Bova Conti will be asking each of the 17 parishes in his vicariate to submit one nomination for appointment to the council, to replace original members whose terms expire in 2007.

Next Stewardship Commission Meeting: Thursday, Nov 8, 2007 at 7:30pm